

A&S Scholarship Guidelines- updated January 2020

Once selected for an Arts & Sciences scholarship, students will receive an official email with specific information pertaining to their award. The following information includes expectations for scholarship awardees and additional details about the A&S Scholarship Program.

- asawards@unm.edu is the official email address for submitting scholarship applications and questions.
- If selected for an A&S scholarship, students will maintain satisfactory academic performance as defined under the guidelines of the UNM Scholarship Office.
- Students will maintain a full-time course load, unless a sufficient explanation is presented to the scholarship coordinator which may include health/accessibility issues that require a doctor's note and/or explanation from the UNM Accessibility Resource office.
- Only students who have obtained at least 60 credit hours (junior status) by the subsequent fall semester may apply.
- The scholarship application submission period is during the month of February only and awardees are chosen in March. The funding period is set for the following academic year. (Academic years begin in the fall semesters).
- When awardees are chosen in March, they are notified through their UNM email. The A&S Scholarship Program pertains to official UNM business, therefore students are required to use their UNM email.
- Once selected, A&S scholars will receive their funding for an entire academic year. This means the awards are split between the fall and spring semesters unless otherwise stated. **Exception: Frank O. & Sadie M. Lane Endowed Scholarship- can be awarded up to 3 semesters, including the summer.** If scholars plan to graduate earlier (fall semester), they can request their funds to apply to the fall semester only by submitting a Lobotrax report stating they are on schedule to graduate early.
- Scholarships are for undergraduate students who will be a junior by the following fall semester and those seeking their first BA/BS degree. (Students seeking a 2nd BA/BS degree will not be considered).
- A&S General Scholarships are not offered for summer session unless otherwise noted. Exceptions would be the C.T. French Scholarship and Chester French Stewart and Diana Stewart Scholarship (depending on available funding in each account).

- Scholarships are not offered specifically for research related expenses with the exception of the Frank O. & Sadie M. Lane Endowed Scholarship Program. **(Lane Scholarship website).**
- Scholarships are renewable based on the student's academic progress *and* fund availability in the scholarship account. General policy has been to renew an award for up to 4 semesters unless otherwise stated. Not every scholarship is renewable; details will be included in the original award letter email.
- As stated on the scholarship form at time of application, the student grants permission to the College of Arts & Sciences to review their academic records in accordance with the UNM Scholarship Office. GPA and grade checks are done periodically to ensure students are complying with maintaining satisfactory academic performance.
- We work closely with our Development Office to ensure the donors of our scholarships receive thank you letters. **If a student is selected for a scholarship that requires a thank you letter, the student must comply with this process before receipt of award funds into their student accounts.** Most scholarships require thank you letters. Students will be notified of this responsibility after they have accepted the award letter via email. The Development Office will work with the student to ensure timely receipt of their thank you letter.