

GUIDELINES

**ELIGIBILITY:** C. T. French Scholarships are available to full-time undergraduate students who **[1]** have declared a first or second major in an A&S academic program, **[2]** have earned a minimum of 40 credit hours, **[3]** have an overall G.P.A. of 3.75 or above, and **[4]** must take an A&S course during Summer 2022 to graduate in Summer 2022 or Fall 2022.

Students who have previously received an A&S grant or scholarship are eligible to apply for a C. T. French Scholarship.

**TO APPLY:** Complete applications must be emailed to **Alice M. Hollow Horn, the A&S Scholarship Coordinator**, at **asawards@unm.edu**, and complete applications must include the following items.

**[1]** A completed copy of this **application form**.

For the form to be considered complete, pages 2 to 4 must be completed and signed by the Applicant and page 5 must be completed and signed by an A&S Advisor. The A&S Advisor may submit their portion of the application directly to **asawards@unm.edu**. If they do, the Advisor's submission will be paired with the Applicant's other materials by the A&S Scholarship Coordinator.

Applicants are strongly encouraged to submit the completed versions of pages 2 to 4 to an A&S Advisor no later than 5pm MST on Wednesday 20 April 2022 so that the Advisor has adequate time to complete their portion of the application.

**[2]** A copy of the applicant's **UNM Financial Aid Award Overview**.

Applicants should **complete the FAFSA as soon as possible**. To then generate their financial aid overview, they should:

- Login to **my.unm.edu** and click on **ENTER LOBOWEB**;
- Select the **Financial Aid** tab at the top of the page;
- Select **Award Info Menu** and then click on **Award Package by Aid Year**;
- Select **Award Overview** and then download, print out or take a snapshot of the **Award Package Overview for Aid Year 2022-2023**. The overview must include the applicant's name.

**[3]** **One letter of recommendation from a faculty member** who is familiar with applicant's academic performance. The letter may be from a faculty member affiliated with any institution of higher education. (Letters from high school teachers, former/current employers, advisors, program coordinators, etc. will not be accepted.) The letter of recommendation **must be emailed by the faculty member** to Alice M. Hollow Horn (at **asawards@unm.edu**) with the applicant's name in the subject line.

**PROCEDURE:** All application materials submitted by the Applicant must be **emailed as a single pdf** that is **named according to the convention first initial, last name- C. T. French Scholarship**. (For example, J. Smith- C. T. French Scholarship.) Applicants should also use this file name as the subject line of their email message when submitting their application materials to **asawards@unm.edu**.

**NOTES:** **[a]** Students can be awarded no more than one A&S grant or scholarship each summer.

**[b]** Due to the high volume of submissions, applications that do not strictly adhere to the stated guidelines will be disqualified from consideration.

**DEADLINE:** All application materials must be received no later than **Monday 25 April 2022 at 5pm MST**.

**APPLICANT INFORMATION**

**NAME**

First Major Program

Banner ID #

Second Major Program  
(if none, write N/A)

UNM Email Address

Minor Program  
(if none, write N/A)

Phone #

Total Number of Credit  
Hours Earned at Time  
of Application

Expected  
Graduation Date  
(Month / Year)

Number of Credit  
Hours to be Earned  
During Spring 2022

Have you previously been awarded an A&S Scholarship?                     YES    NO

If YES: Amount Awarded: \_\_\_\_\_ Date of the Award (Month/Year): \_\_\_\_\_

Have you previously been awarded an A&S Summer Success Grant?                     YES    NO

If YES: Amount Awarded: \_\_\_\_\_ Date of the Award (Month/Year): \_\_\_\_\_

**APPLICANT STATEMENT**

**PLEASE EXPLAIN (IN NO MORE THAN 3,000 CHARACTERS) THE IMPACT THAT RECEIVING A C. T. FRENCH SCHOLARSHIP WILL HAVE ON YOUR PROGRESS TOWARD GRADUATION. YOU MAY ALSO ADDRESS THE IMPACT THE GRANT WOULD HAVE ON YOUR PERSONAL CIRCUMSTANCES AND/OR FINANCIAL SITUATION, IF YOU'D LIKE.**

## SUMMER COURSE INFORMATION

PLEASE LIST ALL THE A&S COURSE(S) YOU PLAN TO TAKE DURING SUMMER 2022. BE SURE TO [1] PROVIDE ALL THE REQUESTED COURSE INFORMATION AND [2] ANSWER ALL THE QUESTIONS ASSOCIATED WITH EACH COURSE THAT YOU LIST.

INFORMATION FOR SUMMER 2022 COURSES CAN BE GATHERED FROM THE UNM SCHEDULE OF CLASSES ([SCHEDULE.UNM.EDU](http://SCHEDULE.UNM.EDU)).

### SUMMER COURSE 1

SUBJECT CODE	COURSE NUMBER	COURSE SECTION	CRN	COURSE TITLE
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This course:                      Is required for (one of) my declared A&S major(s).  
Is not required for (one of) my declared A&S major(s) but fulfills a different degree requirement. *Please explain:*

By successfully passing this summer course (*check all that apply*):

I will be able to graduate in      Summer 2022      Fall 2022.  
I will continue making satisfactory progress in my degree program.  
I will be able to regain a scholarship or retain a currently held scholarship.

Name of Scholarship:

What grade must you earn in this course to regain or retain the scholarship?

### SUMMER COURSE 2

SUBJECT CODE	COURSE NUMBER	COURSE SECTION	CRN	COURSE TITLE
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This course:                      Is required for (one of) my declared A&S major(s).  
Is not required for (one of) my declared A&S major(s) but fulfills a different degree requirement. *Please explain:*

By successfully passing this summer course (*check all that apply*):

I will be able to graduate in      Summer 2022      Fall 2022.  
I will continue making satisfactory progress in my degree program.  
I will be able to regain a scholarship or retain a currently held scholarship.

Name of Scholarship:

What grade must you earn in this course to regain or retain the scholarship?

### SUMMER COURSE 3

SUBJECT CODE	COURSE NUMBER	COURSE SECTION	CRN	COURSE TITLE
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This course:                      Is required for (one of) my declared A&S major(s).  
Is not required for (one of) my declared A&S major(s) but fulfills a different degree requirement. *Please explain:*

By successfully passing this summer course (*check all that apply*):

I will be able to graduate in      Summer 2022      Fall 2022.  
I will continue making satisfactory progress in my degree program.  
I will be able to regain a scholarship or retain a currently held scholarship.

Name of Scholarship:

What grade must you earn in this course to regain or retain the scholarship?

**SUMMER COURSE 4**

SUBJECT CODE      COURSE NUMBER      COURSE SECTION      CRN      COURSE TITLE

This course:                      Is required for (one of) my declared A&S major(s).  
Is not required for (one of) my declared A&S major(s) but fulfills a different degree requirement. *Please explain:*

By successfully passing this summer course (*check all that apply*)

- I will be able to graduate in      Summer 2022      Fall 2022.
- I will continue making satisfactory progress in my degree program.
- I will be able to regain a scholarship or retain a currently held scholarship.  
Name of Scholarship:  
What grade must you earn in this course to regain or retain the scholarship?

**ADDITIONAL COMMENTS**

**IF THERE IS ADDITIONAL INFORMATION ABOUT THE COURSE(S) LISTED ABOVE THAT YOU WOULD LIKE THE A&S SCHOLARSHIP COMMITTEE TO CONSIDER, PLEASE INCLUDE THAT INFORMATION HERE. (THERE IS A 1,000-CHARACTER LIMIT).**

**RECOMMENDER INFORMATION**

*Per the guidelines above, you are responsible for asking the faculty member who you list below to submit a letter of recommendation on your behalf. The faculty member must email the letter to Alice M. Hollow Horn (at [asawards@unm.edu](mailto:asawards@unm.edu)) with your name in the subject line, and **the letter must be sent by 5pm on 25 April 2022.***

Name of Recommender \_\_\_\_\_  
Home Institution of Recommender \_\_\_\_\_  
(UNM, CNM, etc.) \_\_\_\_\_  
Department/Program \_\_\_\_\_  
of Recommender \_\_\_\_\_  
Email Address of Recommender \_\_\_\_\_

**APPLICANT SIGNATURE**

*By signing below [a] you acknowledge that the information provided on this application form is true and accurate to the best of your knowledge and [b] you give the A&S Scholarship Coordinator and the members of the A&S Scholarship Committee permission to review your academic record.*

Applicant                      \_\_\_\_\_                      \_\_\_\_\_  
Signature                      Date

APPLICANT

APPLICANT BANNER ID #

APPLICANT EMAIL ADDRESS

Dear A&S Advisor,

The above student is applying for a C. T. French Scholarship. We'd ask that you please review the student's most recent degree audit, read all the information that the student has supplied above on pages 2 to 4, and answer the questions below.

After you have finished, you may either return the form to the student at the UNM email address that is listed above or send the form directly to me at [asawards@unm.edu](mailto:asawards@unm.edu). If you opt to email the form to me, please include in the subject line the student's first and last name and "C. T. French Scholarship." The firm deadline for submission of all application materials is **5pm MST on Monday 25 April 2022**.

Thank you for your assistance, and thank you for supporting our A&S students.

Alice M. Hollow Horn  
Scholarship Coordinator, UNM College of Arts & Sciences

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**QUESTION 1:** Based on your review of the student's most recent degree audit, is the student on probationary status?

YES, the student has been on probation since \_\_\_\_\_.

NO, the student is currently in good standing in the College of Arts & Sciences.

**QUESTION 2:** What is the student's current overall G.P.A.?

**QUESTION 3:** Based on your review of the student's most recent degree audit, is all the information that the student has provided above on pages 2 to 4 accurate?

YES, all the information is accurate.

NO, some information is inaccurate.

*Please explain.*

**ADVISOR COMMENTS** If there is any information about the student's academic record not already included on this application that deserves to be considered by the A&S Scholarship Committee, please provide that information here.

**ADVISOR INFORMATION**

\_\_\_\_\_  
Name

\_\_\_\_\_  
UNM Email Address

\_\_\_\_\_  
Signature  
*If you are unable to digitally sign this form, we will accept your typed name in lieu of a digital signature.*

\_\_\_\_\_  
Date