



# COLLEGE OF ARTS & SCIENCES

## Request for Research Leave

Name (Last, First) \_\_\_\_\_

Date \_\_\_\_\_

Department \_\_\_\_\_

Rank \_\_\_\_\_

Banner ID \_\_\_\_\_

**Research Leave is requested for:**

\_\_\_\_\_ Semester

\_\_\_\_\_ Academic Year

I understand that, while the Research Leave reduces my teaching load to zero, I am still required to meet the research and service load standards of my department for the semester indicated. I agree to teach a normal load at UNM for a minimum of two semesters following the research leave.

\_\_\_\_\_  
(Faculty Signature)

\_\_\_\_\_  
Date

Attached are the following:

\_\_\_ Candidate's Research Semester Plan

\_\_\_ Candidate's current curriculum vitae

\_\_\_ Department chair's memo to Senior Associate Dean outlining plan for covering affected courses during leave

\_\_\_\_\_  
Department Chairperson

\_\_\_\_\_  
Date

Approved  
Denied

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Date

Approved  
Denied