



TO APPLY: Email a completed copy of this application form to Alice Hollow Horn (lakotahh@unm.edu) by **March 1, 2025**. A completed form **must** include the signatures of the Applicant and the Chair or Director of the Applicant's home unit.

APPLICANT INFORMATION

Name

Title/Rank

Home Department/Program

Email Address

Name of Chair/Director

Email Address of Chair/Director

COURSE & PROJECT INFORMATION

Type of Project
(select one)

- Develop a new F2F course
- Improve an existing F2F course

General Subject Area
of the Course (select one)

- Humanities
- Sciences
- Social Sciences

Course Subject Code,
Number, and Title

Is this an already established
General Education course?

- YES
- NO

If YES, in which area of study?

- Communication
- Mathematics & Statistics
- Humanities
- Physical & Natural Sciences
- Social & Behavioral Sciences
- Second Language
- Arts & Design

If this is not an already established General Education course, are there plans to request that the course be a General Education course?

YES NO N/A

If YES, in which area of study?

Communication Mathematics & Statistics Humanities
 Physical & Natural Sciences Social & Behavioral Sciences
 Second Language Arts & Design

Is this course currently a requirement for any degree program(s)?

YES NO

If YES, list all degree programs below.

Are there plans to establish the course as a requirement for any (additional) degree program(s)?

YES NO N/A

If YES, list all degree programs below.

Do you anticipate that all future offerings of the course will be taught on-load by full-time faculty members and/or funded graduate students?

Yes, it's expected that all future offerings of the course will be taught on-load by full-time faculty members and/or funded graduate students.

No, it's expected that some future offerings of the course will be taught by part-time instructors and/or by full-time faculty members as an overload.

IF A NEW FACE-TO-FACE COURSE:

[1] How many Face-to-Face sections of the course do you anticipate being offered on the UNM ABQ Campus each academic year?

[2] What enrollment cap will be used for each Face-to-Face section of the course?

YES NO

[3] Do you anticipate requesting that the course be added to the UNM Catalog?

IF ENHANCING AN EXISTING FACE-TO-FACE COURSE:

[4] How many total times have you taught a Face-to-Face section of the course?

[5] How many Face-to-Face sections of the course have been offered on the UNM ABQ Campus over the last four semesters?

[6] What was the average enrollment of each Face-to-Face section of the course that was offered on the UNM ABQ Campus over the last four semesters?

APPLICANT STATEMENTS

PLEASE EXPLAIN (IN 2,200 CHARACTERS) the significance of your curriculum work:

- For a new Face-to-Face course, specify which gap(s) in the curriculum the new course addressed and how the course was designed for student success.
- For an existing course, identify the specific aspects of the course that were enhanced and how these improved student learning.

PLEASE IDENTIFY (IN 2,200 CHARACTERS OR LESS) the following elements of your course:

- Core student learning objectives
- Major topics or content areas to be covered
- Types of assessment used to evaluate student learning
- How you and your syllabus cultivate a nurturing learning environment for all students

SIGNATURES

By signing below, the Applicant and the Chair/Director acknowledge that the information provided on this application form is true and accurate to the best of their knowledge and the Applicant agrees that, if granted a Marshall Award, they will provide a brief report describing the results of their curricular changes to the College of Arts & Sciences Associate Dean for Student Success no later than 1 September of the next academic year.

Applicant

Signature

Date

Chair/Director

Signature

Date