

(Text below was in an email from Senior Associate Dean Phil Ganderton, sent to all A&S Chairs and Directors on Thursday, 11/21/2019, at 9:46 AM)

Chairs and Directors:

As you know, **the Provost's Office has issued a new directive regarding the terms to be used in annual and milestone reviews.** This came from Sr. Vice Provost Rodriguez:

I have been collaborating with AF&T to align the language which appears on promotion and tenure recommendation forms/ballots.

Would you **ensure the A&S forms' language includes the terms "excellent", "effective", and "needs improvement" for the evaluation of teaching, research, etc.?**