

MEMORANDUM

Date: September 28, 2011

To: Chairs and Directors, all Faculty in the College

From: Mark Peceny, Interim Dean, College of Arts and Sciences
Philip T. Ganderton, Associate Dean for Research



Subject: Revised Sponsored Research Buyout Policy

Earlier this year, the College published a policy concerning research funded course buyouts (dated May 11, 2011.) That policy returned 75% of buyout funds to the department while the College retained 25%. This revision of that policy will return 100% of the buyout funds to the Departments once the faculty salary has been charged to the grant account, releasing the funds to the College. Consequently the new policy states:

College of Arts and Sciences Policy on Sponsored Research-funded Buyouts

A faculty member may buy out one course, equivalent to 3 teaching load units, at a rate of 12.5% (1/8) of the faculty member's 9-month base salary. The rate for Assistant Professors will be 10% (1/10) of the 9-month base salary. All research-funded course buyouts must be approved by the Department Chair recognizing the teaching expectations of the department and the requirement to teach a minimum load each year or semester. The grant will be charged for the buyout and 100% of the funds released will be returned by the College to the Department to cover the cost of an instructor to teach the bought-out course, with any residual funds remaining in the Department. This policy applies to all proposals submitted on or after August 1, 2011.

One goal of the revised policy is to provide further incentive for faculty researchers to include course buyouts in their funded research awards, becoming yet another source of unrestricted funds available to support department activities.