



Request for Research Semester

Name (Last, First)

Date

Department

Rank

Banner ID

Research Semester Leave is requested for:

Semester

Academic Year

I understand that, while the Research Semester reduces my teaching load to zero, I am still required to meet the research and service load standards of my department for the semester indicated. I agree to teach a normal load at UNM for a minimum of two semesters following the research leave.

(Faculty Signature)

Date

Attached are the following:

- Candidate's Research Semester Plan
- Candidate's current curriculum vitae
- Department chair's memo to Senior Associate Dean outlining plan for covering affected courses during leave

Department Chairperson

Date

Approved _____
Denied _____

Dean or Senior Associate Dean

Date

Approved _____
Denied _____