

## **CALL FOR NOMINATIONS FOR DISTINGUISHED PROFESSOR**

The Office of Academic Affairs requests nominations for Distinguished Professor.

The UNM Faculty Handbook states the following:

### **2.2.5 Distinguished Professor**

**(a) Individuals who have demonstrated outstanding achievements and are nationally and internationally renowned as scholars may be considered for this faculty rank. This is the highest faculty title the University bestows and is used only for a few of its most prominent faculty members.**

**(b) The Nomination Procedure originates at the department level and must have the recommendation of the departmental and/or college faculty with which the candidate is now or would be affiliated. Upon receiving a recommendation, the Provost shall, in consultation with the Faculty Senate Operations Committee, appoint a University-wide committee of no fewer than five non-administrative senior faculty who shall review the nominee's dossier and make appropriate recommendations to the Provost who makes the appointment. The position of Distinguished Professor is not proprietary with a department or college. Upon termination of employment of a distinguished professor, the title may not be passed on to another individual unless the procedure described herein has been followed.**

We encourage departments/programs to nominate their most outstanding candidates for this honor. Nominees must demonstrate extraordinary research achievements. Successful candidates should also exhibit dedication to the university, and should serve as examples of the best qualities of the professoriate.

Nominations should be supported by the department/program faculty, with letters of nomination to be submitted by the chair or director of the nominee's home unit. In order to demonstrate strong faculty support, please submit a faculty vote and written evaluations from voting faculty.

#### **MATERIALS CHECKLIST:**

Nominations should include:

- Letter of nomination from chair/director
- Faculty vote tally and evaluations
- Nominee's up to date CV
- evidence of leadership in the university and the larger scholarly community (extraordinary service, election to scholarly honorary societies, community engagement, high offices in professional organizations, for example).

#### **NOMINATIONS SHOULD BE SUBMITTED TO THE PROVOST'S OFFICE NO LATER THAN DECEMBER 9, 2016.**

Completed nominations will be referred from the Office of Academic Affairs back to departments/programs. Chairs will then solicit at least **eight external review letters** and assemble supplementary materials, such as copies of publications and successful research proposals. Candidates may suggest reviewers, and departments should recruit an equal number of reviewers. We expect reviewers to be senior scholars at their institutions, and to be affiliated

with highly regarded institutions. We also require departments to ensure that reviewers do not have conflicts of interest (relatives, former students, frequent collaborators and the like) with nominees they are asked to review.

Chairs will send completed nomination packets, to include external reviewer letters and supplemental materials, to their respective deans. Deans must review and submit to the Provost's Office a letter of evaluation along with the completed dossier.

In accordance with the university-wide honor this rank conveys, the final nomination will be reviewed by a committee of Distinguished Professors appointed in consultation with the Faculty Senate Operations Committee.

**COMPLETE DOSSIERS WILL BE DUE TO THE PROVOST'S OFFICE NO LATER THAN MARCH 24, 2017.**

**Please email nominations to:**

**Jennifer Love**  
[jenlov22@unm.edu](mailto:jenlov22@unm.edu)